

Course Name	Start-Up Date	End Date	Course Description	Course Code	Cost
Business Research	September 01, 2013	December 21, 2013	<p>Definition of the concept and importance of scientific research in general and research business in particular.</p> <ul style="list-style-type: none"> • a statement of the nature) site (administrative and economic sciences process applications . • definition of science in theory and in fact and Self provisions . • provide the student with an overview of the stages of scientific research and means of consolidating and practical understanding of modern management. • a statement of the difference between the types of scientific research on the one hand, and stability and conclusion) as a way process (from other areas. • how to manage) formulation (and testing hypotheses and research design. • Means sources of information) to collect information (ingeneral, and other external sources of information research Business on the other hand , the importance of sources of information technology on the other. • confirm the descriptive types of research methods and empirical research . • Development of the student's ability to deal with the methods of collecting information and data and displayed and analyzed with a focus The means of modern technology , business research . • Display for arbitration and hypothesis testing and scientific theory . • provide students with the technical aspects in writing 	43614	132\$

			<p>reports and research business with an indication of the difference between the reporting requirements Business Research , to activate the use of its findings .</p> <ul style="list-style-type: none"> • develop the student's ability to understand the business culture of research through the social responsibility of business organizations 		
Small Business Administration	September 01,2013	December 21,2013	<p>The student understand the concept of leadership and strategies. The student to understand the differences between legal forms for small.. To improve student reading the feasibility study and deal with it. The student to understand the mechanisms of finance and strategic planning for small projects. To improve student dealing with the risks and logistical support in small projects. Be fluent in the student handle the marketing mix in small projects. That the student understand the small electronic project mechanisms.</p>	29482	132\$
Change Management	September 01,2013	December 21,2013	<p>Explains the concept of change, its causes and its importance. Change Management knows and identifies stages. Little change management strategies. Identifies the causes of resistance to change and strategies to deal with them. The success factors of change management.</p>	29484	132\$

Commercial Law	September 01,2013	December 21,2013	<p>Develop the ability to think of systematic legal sense.</p> <ul style="list-style-type: none"> - Petroleum Exporting ability to tailor the material facts and legal commercial law legally valid and intact. - The basic principles of what the commercial law and its sources. - Types of business and the difference between them and the business of the city. - The conditions necessary for the acquisition of person merchant recipe. - The implication of the violation of law and business and the nature of criminal irregularities. - The judicial authorities entrusted with the signing of the trade irregularities. - The business and its provisions and absorb the theories and principles that govern the methodological framework of the law 	35910	132\$
Communication Skills	September 01,2013	December 21,2013	<p>The definition of student contact and communication in organizations and its basic elements and types of constraints</p> <p>Development of communication skills among students</p> <p>Enable the student to understand the nature of communication in organizations.</p> <p>Definition of vocational student communication skills</p> <p>Control the types of communication used by man (oral , written, motor...)</p> <p>Prepare students to communicate in business, especially with regard to liberalization</p>	29470	44\$

			<p>of various types of administrative messages and the preparation of management reports and memos</p> <p>Enable students to build relationships and choose the appropriate methods of communication, especially in the field of career</p>		
Managerial Accounting	September 01, 2013	December 21, 2013	<p>The definition of student contact and communication in organizations and its basic elements and types of constraints</p> <p>Development of communication skills among students</p> <p>Enable the student to understand the nature of communication in organizations.</p> <p>Definition of vocational student communication skills</p> <p>Control the types of communication used by man (oral, written, motor...)</p> <p>Prepare students to communicate in business, especially with regard to liberalization of various types of administrative messages and the preparation of management reports and memos</p> <p>Enable students to build relationships and choose the appropriate methods of communication, especially in the field of career</p>	41769	132\$

Course Name	Start- Up Date	End Date	Course Description	Course Code	Cost
Morality andethics	June 22, 2013	July 25,2012	This course aims to achieve the following: 1 -Standon the definition ofmoralityin the terminology ofscientists, saidhefoundedancharacteristicsin Islam. 2 -Identificationofthe means ofmoraleducationin Islam. 2 -Standon the importanceandnecessityofthe professionin life. 3 -Knowledgeof ethicsin Islam. 4 -Asenseof moral responsibility.	30186	88\$
Jurisprudence Biography	June 22, 2013	July 25,2012	Taken it lessonsand sermonsthatspoken by theProphet's biography. A suspicion raised bytheenemiesofIslamagainst theMessengerofAllahandpeacebeuponhim. Statement keenSahabatotransferalltheProphet, peacebeuponhim.	30182	88\$

Contemporary cultural issues	June 22, 2013	July 25, 2012	Students need to study some of the contemporary cultural issues and reality and the position of Islam which, as a contemporary Muslims, we need to know the correct Islamic position of such issues that affect our lives and guide our thoughts and have an impact on our behavior, both individually and collectively	30306	88\$
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Strategic Management	February 20,2013	May 21,2012	This introductory course is to study the function of the senior management of businesses in a changing environment which focuses on the strategic management process and administrative policies. And deals with the definition to the basic concepts and the different stages of identifying a very established and general objectives, and analyze their external environment and learn at the opportunities and risks they face, and analysis of the internal environment to identify the strengths and weaknesses that characterize and develop appropriate policies and strategies, and implementation and control. And adopt a decision at all on the use of practical situations.	45154	132\$

Knowledge Management	February 20,2013	May 21,2012	<p>This course deals with the behavior of information systems that allow institutions in an orderly manner and integrated identification, application, storage, analysis, broadcast and re-use of information and knowledge from all available sources internal and external to raise production efficiency and competitiveness. Rapporteur also knows the requirements and techniques of knowledge management systems, with application to information facilities.</p>	45150	132\$
Principles of public administration	February 20,2013	May 21,2012	<p>This course aims to identify the principles and foundations and theories and functions that underlie public administration, and also the relationship of public administration to other sciences, as well as the presentation of the conceptual framework of public administration, through the evolution of management thought in general, and the Islamic, especially during the long years of administrative practice, and to address detailed perof management functions of planning,</p>	45162	132\$

			organizing ... etc., beside other tasks undertaken by such decisions and communications, and also identify some modern concepts important that emerged due to the development of information technology and the information revolution, which has facilitated the implementation of the tasks government agencies to quality and excellence wanted.		
Integrated systems for institutions	February 20,2013	May 21,2012	This course deals with integrated information systems, known as comprehensive resource planning systems designed to support the needs of the organization of the various types of information. In addition, the address to be a holistic perspective to the information systems, business processes, re-engineering and change management as well as to the institution of reference models. Are also displayed some of the issues relating to the analysis and design, implementation and configuration of those systems.	47014	132\$

Principles of supply	February 20,2013	May 21,2012	Student's knowledge theoretical underpinnings for Multi supply chain management and be aware of the student the strategic importance of supply chain management in the organization and accommodate students important topics within the supply chain as a service customer, and matching supply with demand, and the selection and evaluation of suppliers, and partnership with suppliers, and the types of demand and procurement systems, and systems scheduling instant and accommodate student inventory management process basic dimensions and knows how to employ theoretical knowledge acquired in business organizations and environment that has many important skills such as the ability to solution of the problems, and teamwork.	45152	132\$
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Money and Banking	February 20,2013	May 21,2012	<p>This course aims to give a holistic view on the subject of money and banking, as well as recognition of their functions different role vital in the economic life of contemporary, also will recognize the student to the most critical theories and related topics economic with the monetary side, such as inflation, increasing to inform students on the different types of banks and of each type and its role in the national banking system as well as to inform students on the role of banks and money in international transactions and communication techniques.</p>	35486	132\$
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Course Name	Start-Up Date	End Date	Course Description	Course Code	Cost
Human Resources Management	September 1,2012	Jan 2,2012	This course aims to discuss various techniques to guide organizations to reach an optimal use of available resources in the most efficient way contributing to the success of the organization.	0602102	495 SR
Financial Management 2	September 1,2012	Jan 2,2012	This course aims to prepare students academically and professionally by enabling them to take financial decisions efficiently. Students are also exposed to the decisions of private investment and financial markets.	0604202	495 SR
Operations Management	September 1,2012	Jan 2,2012	The course focuses on understanding the many necessary decisions directly related to the production of goods or delivery of services. These include strategic decisions as well as routine decisions in both manufacturing and service organizations.		495 SR

E-Business Management	September 1,2012	Jan 2,2012	The E-Business Marketing course explores the implications that new technologies, primarily related to the Internet, have on marketing strategy and tactics. The course provides tools, skills, and an understanding of technology, business concepts and issues that surround the emergence of electronic business on the Internet. It will develop an awareness and understanding of the relevant issues, advantages and disadvantages, and specific techniques involved in using the Internet as a marketing vehicle. The primary focus is to how the Internet can be used as part of an overall marketing strategy.		495 SR
E-Business Management Administration	September 1,2012	Jan 2,2012	The course introduces the concept of international business as a system and the theories which underlie it; institutions which are visual evidences of it; production, marketing, financial, legal and other subsystems which comprise the total system.		495 SR

Organizational Behavior	September 1,2012	Jan 2,2012	<p>This course is designed to acquaint students with the theories of behavior of people in social organizations. Specifically it aims to:</p> <p>Analyze behavior patterns in work places and how to make use of this to improve organizational performance, gain some understanding of some factors that influence an employee's relationships to superiors, coworkers and subordinates, acquire insight into the functioning of teams and understand why the norms and values of teams, contribute to overall organizational goals. Through a study of power, influence, conflicts and coalition formation, students will come to understand the nature of politics in organizations, introduce students to several motivational models to help them diagnose organizational problems and to successfully prescribe solutions based on the factors identified by these models and lastly, to evaluate how individual and group influences organization performance</p>		495 SR
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