

**Technical Writing**  
**Explain How to Do Something**  
**Introduction- Reading- Vocabulary – Action Verbs**  
**Lecture : 6**  
**Part: 1**

**Technical Writing**

1. Introduction
2. Reading
3. Vocabulary:
  - A. Foods
  - B. Action verbs

**Technical writing**  
**Introduction**

**What is technical writing?**

Technical writing often gives instructions. It sometimes explains how to do a procedure. It is actually a step by step guide explaining how to make or do something.

Recipes and directions are examples of technical writing. Directions are found in computer games, safety rules, guides, science experiments, ...etc.

**How to Boil an Egg**

You can make perfect hard – boiled eggs if you follow these steps. **First** , get the eggs out of the refrigerator before cooking and let them come to room temperature. **Then** , put the eggs in a pan with enough water to cover them by at least in inch. Bring the water to a boil. Turn off the heat as soon as the water boils and cover the eggs for about 15 minutes. **Next**, put the eggs in a bowl with a cold water and a few ice cubes. Let the eggs cool for 10 minutes. Now you are ready to peel the eggs and enjoy eating them.

## Reading

### Grocery Shopping

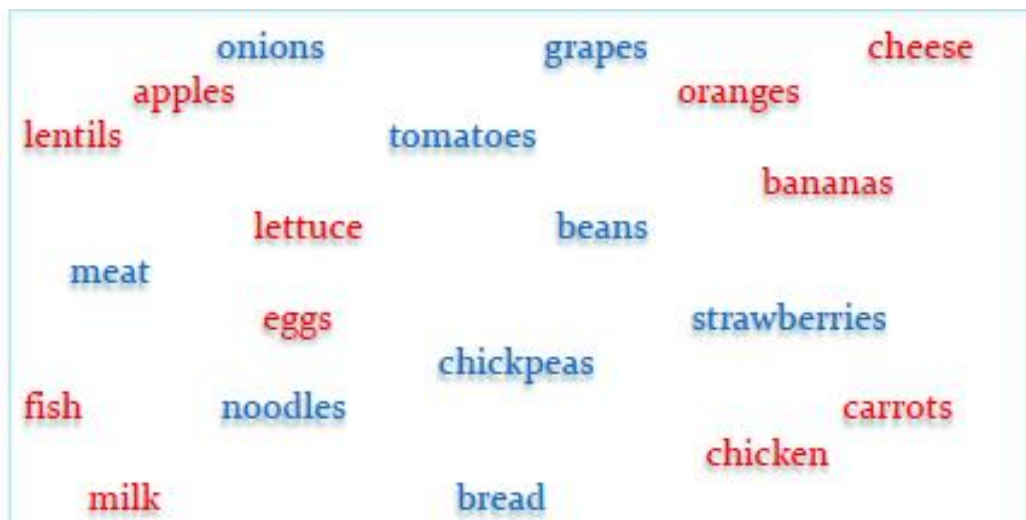
The Garcia family goes grocery shopping every Saturday. They go to Al's supermarket. It is near their apartment. It is very convenient. Francisco and Maria go grocery shopping with their parents. **First**, the family walks into the supermarket. **Then**, Francisco gets a shopping cart. **Next**, Mrs. Garcia reads the shopping list. She tells Maria, "Buy two tomatoes". She tells Mr. Garcia, "Get six onions. Don't forget the bread." After that, Mr. Garcia and Maria get the groceries.

The shopping list is very long! The Garcia family needs a lot of things. They buy vegetables, fruit, meat, eggs, and cheese. They don't buy junk food. The Garcia family likes healthy food. Mrs. Garcia is a great cook. **Next**, Mrs. Garcia pays for the groceries and the Garcia family goes home. **Then**, Maria and Francisco carry the groceries into the apartment. There are many bags. Mr. and Mrs. Garcia put away the groceries. **Finally**, the Garcia family relaxes and eats lunch!

### Vocabulary



### Vocabulary : Foods



## Giving Instructions

Food	Bread, butter, cheese, chicken, fish , flour, pepper, rice, salt, sugar
Liquid	Coffee, juice, milk, soda, soup, tea, water

## Vocabulary: Action Verbs

### Action Verbs

Action verbs are something that a person or thing can do. They can be used alone as the main verb of a sentence e.g. run, jump, reach, swim, walked, fell etc.

Action verbs can also be actions you can't see such as 'thought' or 'wanted'.

Complete the sentences with action verbs from the box. Use the correct form of the simple present tense.

Like, buy, pay, go, get, relax, walk, tell, carry, put eat

1. The Garcia family \_\_\_\_ grocery shopping every Saturday.
2. First, the family \_\_\_\_ into the supermarket.
3. Francisco \_\_\_\_ a shopping cart.
4. Mrs. Garcia \_\_\_\_ Maria, "Buy two tomatoes".
6. They \_\_\_\_ vegetables, fruit and cheese.
7. The Garcia family \_\_\_\_ healthy food.
8. Mrs. Garcia \_\_\_\_ for the groceries.
9. Maria and Francisco \_\_\_\_ the groceries into the apartment.
10. Mr. and Mrs. Garcia \_\_\_\_ away the groceries.
11. Finally, the Garcia family \_\_\_\_.
12. Then, they \_\_\_\_ lunch.

## Giving Instructions

Sequencing	Starting out	Continuing	Finishing
First,. . .	Before you begin, (you should . . .)	After that,	The last step is . . .
Then,. . .	The first thing you do is . . .	The next step is to . . .	The last thing you do is . . .
Next,. . .	I would start by . . .	The next thing you do is ....	In the end,
Lastly,. . .	The best place to begin is. . .	Once you've done that, then . . .	When you've finished,
	To begin with,....	When you finish that, then . . .	When you've completed all the steps,