Previewing is a useful way to determine the usefulness of a text, how easy or difficult it will to read, and what reading speed to use to read it well.
Guidelines for Previewing Passages:
"Read the title.
Look at the pictures (if there are any).
Read the first few sentences in the first paragraph.
Read the first line of the other paragraphs.
Read the first and last sentences of the last paragraphs."
When previewing, look at tables, graphs etc as well as headings

## Understanding Common Prefixes \& Suffixes page 108/ 109

A prefix is a syllable that is added to the beginning of a word to change its meaning or its part of speech.
A suffix is a syllable that is added to the end of a word to change its meaning or its part of speech.

| No. | Prefix | examples | Suffix |  |
| :--- | :--- | :--- | :--- | :--- |
| $\mathbf{1}$ | Dis | disadvantage | ship | ,friendship |
| $\mathbf{2}$ | Im | impossible | ate | irrigate |
| $\mathbf{3}$ | In | incorrect | ful | successful |
| $\mathbf{4}$ | Ir | irregular | ic | scientific |
| $\mathbf{5}$ | Un | unimportant | ion | recreation |
| $\mathbf{6}$ | En | endanger | Less | careless |
| $\mathbf{7}$ | mis | misunderstand | al | national |
| $\mathbf{8}$ | Re | rewrite | ize | apologize |

B. Now decide for each word that has a suffix what part of speech the word is (e.g. noun ( n ), verb ( v ) , adverb (adv), adjective (adj) ). Insert the correct form - $\mathrm{n}, \mathrm{v}$, adv or adj into the spaces.
programmer (for) performing a computer
analyst organizational maximize efficiency
printing (device) quietness
microcomputer
greatly shipment
computerize division independence

| COUNTABLE AND UNCOUNTABLE NOUNS |  |  |  |
| :---: | :---: | :---: | :---: |
| Countable and Non-Countable |  |  |  |
| Using ( many/much/ a few/ a little, some, several...etc ) page 195 |  |  |  |
| A. Many, a few , few, some, several = Used before countable nouns |  |  |  |
| Countable nouns ( nouns that can be singular and plural) |  |  |  |
| e.g [ boy- car - door - page - girl | houses..... | etc ] |  |
| B. Much, a little, little, some= Used before uncountable nouns |  |  |  |
| Uncountable nouns ( nouns that don't have singular or plural forms) e.g [ water - sugar - snow - money - food - milk, ......etc ] |  |  |  |
|  |  |  |  |
| C. A, An , Each \& Every = used before singular nouns |  |  |  |
| D. Any= used in negative and questions. |  |  |  |
| E. Some= used when we offer something |  |  |  |
| Summary Comparison |  |  |  |
| comparative |  | superlative |  |
| long longer |  | long est |  |
| funn jer |  | funn iest |  |
| modern more m | more modern | most modern |  |
| good better | better | best |  |
| Adjective form | Comparative |  | Superlative |
| Only one syllable, with more than one vowel or more than one consonant at the end. Examples: light, neat, fast, tall, neat, deep | Add -er: <br> lighter, neater, faster, taller, neater, deeper |  | Add -est: <br> lightest, neatest, fastest, tallest. <br> neatest, deepest |
| Only one syllable, ending in E . <br> Examples: <br> wide, fine, cute | Add -r: wider, finer, cuter |  | Add -st: widest, finest, cutest |
| Only one syllable, with one vowel and one consonant at the end. <br> Examples: <br> hot, big, fat, sad | Double the consonant, and add -er hotter, bigger, fatter, sadder |  | Double the consonant, and add est: <br> hottest, biggest, fattest, saddest |
| Two syllables, ending in Y . Examples: happy, silly, lonely, jolly | Change y to i , then add -er: happier, sillier, lonelier, jollier |  | Change y to $i$, then add -est: happiest, silliest, loneliest, jolliest |
| two syllable word ending a vowelsound that is not stressed yellow, simple | Add -er: yellower, simpler |  | Add -est: yellower, simpler |
| Two syllables or more, not ending in Y . Examples: modern, interesting, beautiful, | Use mor more mod more be | before the adjective: ern, more interesting, tiful | Use most before the adjective: most modern, most interesting, most beautiful |

